

Notice of Privacy Practices

Your Health Information Rights

Timeless Medical Studio is committed to protecting the privacy and confidentiality of your health information.

Federal law requires us to maintain the privacy of your protected health information (PHI), provide you with notice of our legal duties and privacy practices, and notify you if a breach occurs that may compromise the privacy or security of your information.

How We May Use and Disclose Your Health Information

We may use and disclose your health information for the following purposes:

Treatment

We may use your health information to provide, coordinate, and manage your medical care and treatment.

Payment

We may use and disclose your information to obtain payment for services provided, including billing, claims processing, and collections.

Healthcare Operations

We may use your information for activities necessary to operate our practice, including quality improvement, staff training, compliance reviews, accreditation, and business management.

As Required by Law

We may disclose your information when required by federal, state, or local law.

Public Health and Safety

We may disclose information when necessary to prevent serious threats to health or safety, report communicable diseases, adverse reactions, abuse, neglect, or other situations required by law.

Business Associates

We may share information with trusted vendors and service providers who assist us in operating our practice. These entities are required to protect your information and comply with applicable privacy laws.

Your Rights Regarding Your Health Information

You have the right to:

- Request access to your medical records.
- Request a copy of your medical records.
- Request corrections to your health information.
- Request restrictions on certain uses and disclosures.
- Request confidential communications through alternative means or locations.
- Receive an accounting of certain disclosures of your information.
- Obtain a copy of this Notice of Privacy Practices.

Certain requests may be subject to legal limitations or requirements.

Our Responsibilities

Timeless Medical Studio is required by law to:

- Maintain the privacy and security of your protected health information.
- Provide this Notice of Privacy Practices.
- Follow the privacy practices described in this notice.
- Notify affected individuals following a breach of unsecured protected health information when required by law.

Complaints

If you believe your privacy rights have been violated, you may file a complaint with Timeless Medical Studio or with the U.S. Department of Health and Human Services.

You will not be penalized or retaliated against for filing a complaint.

Contact Information

Timeless Medical Studio
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216-245-3346
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Effective Date: June 2026

This Notice may be updated periodically. The current version will always be available on our website and upon request.